

COOSAW FUTURES, CORP.

A South Carolina Nonprofit Corporation

Regular Management Team Meeting — Minutes

Tuesday, July 7, 2026 | 5:30 PM – Adjourned approximately 6:45 PM

River Club, Coosaw Point, 2nd Floor

Prepared by: Mark Hooper, Secretary

STATUS: DRAFT — Pending Management Team Approval

Attendance

Management Team members present: Kurt Wachholz (President), Marshall Pepper (Treasurer), Mark Hooper (Secretary), Larry Loucka (Manager), Brooks Tucker (Manager), Kathy Grigg (Manager)

Management Team members absent: None — all members present

Guests / Members present: None

Quorum: Confirmed — 6 of 6 Managers present

Call to Order

Kurt Wachholz called the meeting to order at approximately 5:30 PM.

Approval of Prior Minutes

The minutes of the June 30, 2026, meeting were presented for approval. Motion to approve: Kathy Grigg. Second: Brooks Tucker. The minutes were approved unanimously as presented.

Key Outcomes

The Management Team confirmed the founder recognition framework, closed new founder designations while leaving room for future honorary recognition, advanced planning for the first Knowledge Series session (set for July 29), and reviewed progress across all five standing committees, with membership recruitment and event-day payment collection identified as near-term priorities.

Decisions Made

Founder Pledge Accounting. The \$1,000 founder pledge is confirmed as splitting into a \$750 donation and a \$250 membership fee.

Non-Cash Founder Contributions. In-kind contributions may be credited toward founder recognition where a fair-market invoice or documented value is provided. Founders recognized this way are still required to pay the standard \$250 membership fee.

Founders List Closed. With the exception of case-by-case future consideration for individuals with a comparable early contribution, the founders list is now considered closed as a formal chapter.

Facebook Posting Policy. Anonymous posts are permitted provided they remain honest and respectful; anonymity does not excuse conduct inconsistent with community expectations.

Two-Person Review Rule Reaffirmed. All public-facing content requires review by a second Management Team member before posting.

Knowledge Series 1 Scheduling. Set for 6:00 PM, Wednesday, July 29, 2026, with setup beginning around 5:00 PM.

Discussion Items

Membership Process & Tracking. The Membership Committee identified a process gap between checks received directly by the Treasurer and formal membership applications. The team discussed building a shared Google Sheet so any Manager can log incoming funds in real time. Founders will also be asked to submit membership applications to formalize their status.

Event-Day Payment & Recruitment Tools. For the upcoming Knowledge Series session, the team discussed a QR-code application link, a printed card or handout, and electronic payment options including Venmo, Zelle, PayPal, and Zeffy. No final format was chosen; Larry Loucka will prepare options for review.

Transcript, FAQ & Communications Strategy. The team discussed building a public FAQ page from existing but unpublished questions, and a recurring “Question of the Day” format with rotating contributors. Expanding website and Facebook administrative access was discussed as a needed improvement.

Committee Reports

- Communications (Brooks Tucker): Small, intentional team; will grow with membership.
- Financial / Treasurer (Marshall Pepper): QuickBooks setup remains pending 501(c)(3) determination, expected imminently. Organization holds approximately \$4,000 after attorney retainer payment.
- Infrastructure (Mark Hooper): Informal review of roads suggests potholes and water intrusion remains the primary concern. Approach continues to be measured.
- Administration / Webpage (Larry Loucka): Google Drive folder reorganization is substantially complete; Google Workspace adoption remains a future step.

Knowledge Series 1 Planning. A roughly 30-minute presentation is in development, designed to be presentable by any team member. Recording/livestream options were discussed. Format confirmed: presentation, then Q&A, then informal social time.

Knowledge Series 2 & 3. Session 2 confirmed for August 26, 2026 (Kurt Wachholz presenting). Session 3 set for September 30, 2026; presenter not yet confirmed.

Bylaws & Legal/Admin Committees. Draft Bylaws are nearing readiness for circulation to the full team for comment, prior to review by Jim Landis and, if appropriate, attorney Ben Traywick. Full-team review has not yet begun.

Action Item & Tracker Review. The team reviewed the open action item tracker to confirm assigned ownership on all items.

Articles of Incorporation Summary. A short-form public summary is posted to Google Drive for team review ahead of potential public release.

Executive Session

The Management Team convened in Executive Session. No formal votes were taken in the Executive Session.

Action Items

Person	Action	Target Date	Status
Larry Loucka	Present website update (first read)	July 14, 2026	Carried forward — on track
Marshall Pepper	Establish QuickBooks account and chart of accounts	Pending 501(c)(3) determination	Carried forward — blocked on external filing
All Managers	Review Bylaws v8; submit written comments to Legal Liaison Committee	TBD	Carried forward — not yet circulated to team
Mark Hooper	Finalize text of the three deferred motions and bring to a future agenda	TBD	Carried forward — still deferred
Mark Hooper	Research governance training resources	TBD	Carried forward — in progress
Larry Loucka	Prepare draft membership recruitment materials (QR code, payment options)	ASAP	New
Larry Loucka	Coordinate founders meetup	Not specified	New
Kathy Grigg	Establish membership tracking document	ASAP	New
Kathy Grigg	Confirm insurance rider with Nick for BYOB event	Complete	Complete 14 July
Mark Hooper	Finalize Knowledge Series 1 presentation and script	Before July 29, 2026	New
Kurt Wachholz	Prepare initial outline for Knowledge Series 3	Not specified	New
Brooks Tucker	Knowledge Series 1 Marketing	Before July 29, 2026	New
All Managers	Continue updating shared action item tracker	Ongoing	Carried forward

Open Questions

- Whether the \$750/\$250 split requires separate ledger treatment at year-end.
- Volunteer presenter still needed for Knowledge Series Session 3.
- Whether to publish the Articles of Incorporation summary once fully reviewed.
- Timing and approach for formal outreach to the Declarant and POA Board (further discussed in Executive Session).

Next Meeting

Tuesday, July 14, 2026, 5:30 PM, River Club, Coosaw Point, 2nd Floor.

Adjournment

Motion to adjourn: Brooks Tucker. Second: Kathy Grigg. Passed unanimously at approximately 6:45 PM.

Certification

Respectfully submitted by Mark Hooper, Secretary, Coosaw Futures, Corp.

Approved: _____ Date: _____
President, Coosaw Futures, Corp.