COOSAW FUTURES, CORP.

A South Carolina Nonprofit Corporation

Regular Management Team Meeting — Minutes

Tuesday, August 25, 2026 | 5:30 PM
River Club, Coosaw Point, 2nd Floor
Prepared by: Mark Hooper, Secretary

Note: The Secretary was not in attendance. These minutes were prepared from a recording provided by a meeting attendee (Ken Law) and forwarded through the President. The August 18 meeting did not occur due to lack of quorum; this meeting addresses the agenda originally prepared for that date.

Attendance

Management Team members present: Kurt Wachholz (President), Marshall Pepper (Treasurer), Larry Loucka (Manager, by phone for the initial portion), Kathy Grigg (Manager)

Management Team members absent: Mark Hooper (Secretary), Brooks Tucker (Manager)

Guests / Members present: Ken Law

Quorum: Confirmed — 4 of 6 Managers present

Call to Order

Kurt Wachholz called the meeting to order at approximately 5:30 PM.

Approval of Prior Minutes

The minutes of the August 11, 2026 meeting were presented for approval. Second: Marshall Pepper. Approved unanimously.

Key Outcomes

The Management Team reaffirmed the existing membership tier structure without change, expanded the Facebook moderator team, agreed to host the Emergency Response Team's community plan on the Coosaw Futures website, and continued discussion of the new meeting cadence, correspondence practices, and Knowledge Series planning ahead of the following day's session.

Decisions Made

Membership Tiers Reaffirmed. The existing $250 membership structure will continue unchanged; no discounted or tiered alternative will be adopted.

Facebook Moderator Team Expanded. Three individuals — Melinda Hendrickson, Michelle Onoff, and Jennifer Saunders — were identified to receive training and orientation as moderators for the Coosaw Futures Facebook page.

Emergency Response Plan Hosting. The Management Team will host the Coosaw Point Emergency Response Team's community response plan as a public archive resource on the Coosaw Futures website, including a neighborhood block-captain reference map.

Discussion Items

Google Workspace Application. Filed; awaiting nonprofit review (2–14 business days).

Bylaws Review. Jim Landis has completed his independent review and provided comments to Kurt Wachholz, who has not yet finished reviewing them; they will be shared with the full team before the next meeting. Bylaws Version 8 remains the provisionally adopted governing document, posted to the website, and may be amended based on this feedback.

Directory Consent Policy. Confirmed already addressed — the membership application form includes a consent question for directory inclusion or exclusion.

Public Communication Practices. The team discussed how personal social media posts by individual Managers may be publicly associated with the organization, and discussed the idea of a disclaimer distinguishing personal views from organizational positions. No formal policy was adopted.

Meeting Cadence Implementation. The team discussed practical questions around holding the new second-Tuesday member meeting and agreed to proceed with direct invitation to engaged members.

Quarterly Report / Newsletter. The team affirmed a quarterly (rather than monthly) publication cadence based on current team capacity. Content may include organizational highlights, survey results, and general budget transparency information. Mark Hooper's draft will serve as the starting point.

Treasurer's Report. Current bank balance approximately $8,241.52; one outstanding uncashed check; a pending software charge awaiting third-party nonprofit-discount approval; net available funds approximately $7,689.33. Work continues to confirm the bookkeeper's online banking access.

Community Survey. The team discussed whether to conduct a new community survey; general support for proceeding, with cost and timing still to be determined.

Knowledge Series Planning Process. The team discussed developing a standard advance-preparation checklist and calendar for future sessions, and noted a scheduling concern regarding the spacing of the upcoming November and December sessions given current team capacity.

Email Communications. The team discussed increasing the frequency of email notifications to reach residents not active on Facebook, and researching nonprofit discount options for the mailing platform.

This Week's Focus Items. Not addressed this meeting; carried forward to the September 1 meeting.

Committee Reports

- Treasurer (Marshall Pepper): See Treasurer's Report above.
- Communications (Larry Loucka): Facebook moderator team expansion (see Decisions Made).
- Infrastructure: Not presented; committee lead not in attendance.

Votes Taken

Vote	Motion	Moved / Seconded	Result
1	Approve August 11, 2026 minutes	Moved: not attributed / Seconded: Marshall Pepper	Unanimous
2	Adjourn the meeting	Moved / Seconded: not attributed	Unanimous (informal)

Action Items

Person	Action	Target Date
Larry Loucka	Confirm bookkeeper's online banking access	TBD
Marshall Pepper	Follow up on outstanding uncashed check	TBD
Management Team	Develop Knowledge Series advance-preparation checklist and calendar	TBD
Larry Loucka	Research nonprofit discount for email platform; increase send frequency	TBD
Kurt Wachholz / Larry Loucka	Finalize decision on new community survey	TBD
Kurt Wachholz	Share Jim Landis's Bylaws comments with the team	Before Sept 1, 2026

Open Questions

- Final approach for the new second-Tuesday member meeting without public venue disclosure.
- Whether to formalize a written social-media/personal-posting disclaimer policy.
- Scope, timing, and cost of a possible new community survey.

Next Meeting

Tuesday, September 1, 2026, 5:30 PM, River Club, Coosaw Point, 2nd Floor.

Adjournment

Adjourned by unanimous informal indication; exact time not captured in the recording.

Certification

Respectfully submitted by Mark Hooper, Secretary, Coosaw Futures, Corp. — prepared from a recording provided by a meeting attendee in the Secretary's absence.